



Special Circumstances
Professional Judgment Review
2024-2025 Academic Year

This form can be used to report changes that could affect your Free Application for Federal Student Aid (FAFSA). Follow the steps below and return this form with the appropriate documentation to the Office of Financial Aid. Once your information is reviewed, you will be notified of the decision. All decisions and documentation is required to be submitted together. Information will not be accepted after initial submission.

Required Documents:

1. A detailed letter documenting the facts of your circumstance(s)
2. Any other documentation that is required to be submitted together.
3. Any documents listed in Section B that are applicable

Section A Student Information

Student ID #: _____ Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Student Email: _____ Primary Phone Number: _____

Complete if Dependent Student

Parent(s) whose information was provided on your FAFSA:

Parent (1) Name: _____

Parent (2) Name: _____

Parent(s) contact number: _____

@ _____

Full Name	Age	Relationship
		SELF

Section C Income and Asset Information Assessment

Please complete the table below to help us assess your actual ~~2024~~ ²⁰²³ income for ~~2024~~ ²⁰²³ income you expect to receive through December ~~2024~~ ²⁰²³ in the appropriate boxes. You must include documentation supporting all income. This documentation could include but is not limited to:

- Most recent pay stubs showing year ~~2024~~ ²⁰²³ earnings from all employers (since January 1, 2024)
- A letter from your employer stating ~~2024~~ ²⁰²³ projected and or actual earnings
- Unemployment compensation

Section D Certification and Signature

My signature on this document confirms my acknowledgement of the following:

- I agree to provide proof of the information if and/or when requested.
- The information submitted for review is true and correct to the best of my knowledge.
- Providing false information may result in reduced eligibility, repayment of aid, or both.
- Underestimating the projected income could result in reduced eligibility, repayment of aid, or both in this
- I have read each section, provided the required documentation, and realize that more information may be
- During peak seasons, processing times may be delayed.
- The signatures provided are true and not typed

Student Signature _____ Date _____

Spouse Signature (if applicable) _____ Date _____

Parent Signature (if applicable) _____ Date _____

FOR OFFICE USE ONLY

- Student Not Eligible
- Special Circumstances Adjustment Request Denied
- Special Circumstances Adjustment Request Approved

Comments _____

FA Administrator _____ Date _____