

PLEASE BE SURE TO BRING YOUR REQUIRED STATE ISSUED ID

- Complete the Admissions Application by clicking the "Apply Now" button on the right hand corner of www.drakestate.edu. Create a first time user account (if you have not been enrolled within the past year). Make certain to agree to the terms and conditions at the end of the application. (Approximately 10 minutes total time).

In 24 48 hours, you will receive the following emails in the personal email account you provided on your application:

Welcome Email containing your "D" number
Missing Document Email (only if you are missing any documentation to process your application).

- Log into Banner Self Service, using the instructions on the back of this form.
- Provide needed documentation for the Required Documentation Sheet Form.
- If you have completed your Free Application for Federal Student Aid (FAFSA), go to the Testing and Assessment Center for your placement exam, if not, go to Financial Aid).

- Complete the Free Application for Federal Student Aid at www.fafsa.ed.gov. It takes at least 72 hours to process the application once it is received. Once the FAFSA is completed, both a personal and a campus email will be sent to you which will indicate the amount of your financial aid award or if you have any outstanding requirements.

- Optional: Students can also get assistance with the FAFSA off campus at the North Alabama Center for Educational Excellence (NACEE).

- Proceed to the Testing and Assessment Center to **PR77 [(-2(Edu)7(c)-3(ational Ex)4(c)-3(ellen)12(c)-3(e)8()llo 23>> Schedule/Ts(it is)6()-2(r)5(ec)-5(eived)5()9(O)-4(n)4(c)-3(e)] Tf 36 esla816.2 0 61m.00012 0 612 8ET(s)-0000nBT/F6 11.52**

1. Go to www.drakestate.edu
2. Click on "Online Services" (bottom right hand corner of page)
3. Select Banner Self Service Login
4. Select "Login to My Drake State"
5. Sign in with "A" number and PIN (If this is your first time

logging in, your PIN is your date of birth in MMDDYY format).

My Banner Self Service A # _____
My Advisor's Name _____
My Advisor's Room # _____

1. Go to www.drakestate.edu
2. Click on "Online Services" (bottom right hand corner of page)
3. Select Banner Self Service Login
4. Select "Banner User ID Lookup"

1. Click Student
2. Click Registration
3. Click Look Up Classes
4. Select Term
5. Click Submit
6. Select Subject
7. Click Course Search
8. View sections next to desired class
9. Select the box for desired class